

May 24, 2022

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on May 24, 2022 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the May 10, 2022 meeting. Mrs. Ramsey made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – Abstained Mrs. Ramsey - yea Mr. Kilburn – yea

Fire Department: Fire Chief Harrison reported:

- Requested to hire Steven Hill from part-time to a Full-Time employee as of May 13, 2022. Mr. Blanton made a motion to hire Steven Hill from part-time to Full-time effective May 13, 2022. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- McClusky Utility Truck to be picked up on May 25, 2022.

- Personnel Policy and Procedure manual updated. Mr. Blanton made a motion to accept the Personnel Policy and Procedure manual. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- Requested to accept resignation of part time employee Andrew Wysong. Mr. Kilburn made a motion to accept resignation of part time employee Andrew Wysong. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- Requesting to Lease Tanker for 6yrs. Mr. Kilburn made a motion to lease the Tanker for 6yrs. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Zoning Update: Zoning Inspector Stephanie Austin:

- Working on Zoning for Solar with legal council
- 5 pending permits
- Waiting on certified status on property on 22/3 (next to old Papa’s restuarant. Mrs. Ramsey asked for her to keep this a priority and to keep up on the procedures of this case.
- She will be following up on McQuitty property on Salem Rd.
- Mr. Kilburn brought to her attention that we received a notice that Warren County Zoning fees are being considered to be increased. She confirmed. He asked that she compare ours to thiers. We try to stay compatible with the County rates. She said she would.
- Issue on Morrow Rossburg – Mrs. Ramsey will get her the address

Guest comments: See list of attendance

- Judy Neal:
 - attended tonight’s meeting to thank the trustees for their support with the finding of one grave that was unmarked. They are looking for donations to put a stone on that one unknown soldiers gave. The Trustees thanked her for involvement.
 - Mrs. Ramsey let her know that we found out from legal council that we can become members of the Little Miami History Connection. Mrs. Ramsey made a motion to become a member of Little Miami History Connection as a Sustaining Business at the annual due amount of \$100.00. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Trustee Ralph Blanton reported:

- Restoration is in progress
- Road mowing going strong
- Achterman Rd. rain moved gravel – washed it out.
- Suggested we move forward on construction of the new bole barn for maintenance. Suggest that we hire Freeze to work on the 46 x 70 pad. Mr. Blanton made a motion that we move forward on the construction of the New Pole Barn. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

- Received notice from Schneiders Lawn Service that due to the increase in fuel prices they will be implementing a 5% fuel surcharge increase. They do a great job maintaining the cemetery. There is nothing we really can do about it. It’s happening everywhere.

Trustee Heath Kilburn reported:

- Worried about where we are piling the dirt at the cemetery may hurt or kill the trees. Mr. Blanton said that he will have the guys spread it out and push it over the hill.
- Issue with cemetery that we double sold plots. We should offer them another section next to that area. Mr. Blanton made a motion to offer them plots in another section. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – abstained

Trustee Susan Ramsey reported:

- We received a request from Warren County Court Judge Gary Loxley and Judge Rob Fischer to attend the October 11, 2022 meeting. Everyone agreed.

Cemetery updates:

April 2022 Cemetery

04/07/22	Larry Saylor	Sec 5	Lot 34	SE Corner	Vales
04/18/22	Joanne Blout	Sec 5	Lot 150	Center East	Vales
04/22/22	Susan Price	Sec 5	Lot 98	NW Corner #2 (Ashes)	Family

Fiscal Business: Vicky VonHolle, Fiscal Officer

- Presented the trustees with payroll and bills that are ready for payment. Mr. Kilburn made a motion to approve the payroll and to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment: With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:03pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea